

Date: October 21, 2009

To: Associate Director, Division of Adult Institutions
 Staffroom Supplement
 Correctional Community Facility Center

CENTRALIZED LIST OF DISAPPROVED PUBLICATIONS

This memorandum implements the departmental centralized list of disapproved publications. Publications on this list are not to be placed into any institution per the new California Code of Regulations (CCR), Title 15, section 3134.130, Processing of Publications.

CCR Section 3134.130 states in part "The Division of Adult Institutions shall establish in each institution a centralized list of disapproved publications that are prohibited as contraband. Examples of publications that would be included on the centralized list would include, but not be limited to, publications that contain advice on how to commit crimes or weapons, tools making instructions, etc. Publications that are encyclopedias or newspapers, tools making instructions, etc. Publications that are encyclopedias or newspapers are not allowed in any institution. Local publications may not add to this centralized list and are not allowed in any institution. Local publications may not add to the centralized list." Based on this section, the same level of Attachment "A" items to be immediately banned from entering any California Department of Corrections and Rehabilitation (CDCR) adult institution.

Staff are advised that if any publication listed on Attachment A comes into the mail room, it is to be returned to sender as "unacceptable/disapproved." When a publication on the centralized list is returned to the sender, staff are not required to send a notice to the sender or to the publisher.

A publication that does not appear on the centralized list must be reviewed for approval or denial on a case-by-case basis under CCR Sections 3006, 3134, 3134.1, and 3135. If a specific issue of an unlisted publication is denied because of a Title 15 violation, staff must mail a CCR Form 1516, Notification of Disapproved Mail/Packages/Publications (Rev. 0505), to each inmate who was an intended recipient of the publication. In addition, staff must complete and send a notification to the publisher, as described in section 3134.130. The institution must also request removal of the denied publication on the centralized list of disapproved publications.

The centralized list of disapproved publications will be reviewed and updated annually at the beginning of the fiscal year. Workers responsible to have publications considered for addition to the list in the next year must adhere to the following:

Associate Director, Division of Adult Institutions
 Staffroom Supplement
 Correctional Community Facility Center
 Page 2

- In a memorandum to the applicable Associate Director, outline the reason why consideration should be given to disapprove the publication. Only items that clearly and consistently violate Title 15 can be considered for inclusion on the centralized list.
- The memorandum must state the number of copies that are generated for the publication in a calendar year.
- Provide the following for every issue of the publication for an entire year:
 1. Copies of the CCR Form 1516, Notification of Disapproved Mail/Packages/Publications (Rev. 0505).
 2. Copies of the Letters to the Publisher.
 3. Copies of pictures or articles that violate Title 15. There must be at least one picture or article from each issue that is published during the year.

Workers requesting that specific books be placed on the list must provide the following:

- A memorandum to the applicable Associate Director, outlining the reason why consideration should be given to disapprove the book.
- Copies of the CCR Form 1516, Notification of Disapproved Mail/Packages/Publications (Rev. 0505).
- Copies of pictures or text that violate Title 15.

Please be advised that you can only request specific books by title. Requests to have an author's entire work will not be considered.

Requests for addition to the Centralized List of Disapproved Publications must be submitted to your Associate Director by May 1 of each year. The Associate Director will review and consolidate all requests into one document, which will be forwarded to the Director, Division of Adult Institutions, for consideration.

Workers are to ensure that this memorandum and list are distributed appropriately. The workers ensuring that they are copied, distributed, and posted at multiple locations to inmates, visitors, and employees, including the Inmate Law Libraries and Advisory Councils. Additionally, please make copies available for review by inmates in segregated housing who do not have access to the printed copies.

The centralized list of disapproved publications addresses any other departmental or facility memoranda regarding banned publications. Facilities must use only the most updated version of the centralized list to identify publications subject to a general ban.

ATTACHMENT A
 Centralized List of Disapproved Publications *
 per CCR Section 1509.130

ADULT PUBLICATIONS

ADULT STAFF (ADULT ONLY)	BLACK HEAT
ALL AMERICAN	BLACK MIRROR
AMATEUR IN ACTION	BLACK LIST
AMATEUR I	BLACK & BROWN
AMAZING PEOPLE.COM	BLACK TIE
ANAL ACTION	BOOBY
ANNA NI	BOOBYLORD
ANNA WOMEN	BRAUWERS
BARB	BUFF PLANTS
BEAT FACE	BUT
BEHIND THE SCENE	BUTT OUT
BEST OF BUTTY BEAUTIES	BUTTY BEAUTIES
B-I-M-BY CONNECTION	BUTT LIFE
BE BLACK BUTT	BUTTWAX
BE SCARS	BUTTY MAN
BE BOOTY	CELEBRITY BUTT
BE BUTT	CHICKS
BE DIES	CHICK
BEER	CHICK PE
SCARS	CHICK TALK
BLACK BEAUTIES	CHICK PE

ATTACHMENT A
 Centralized List of Disapproved Publications *
 per CCR Section 1504.130

CHERRY PIE	FACE BOOBY/TIME TALKERS
CHINA BLUE	FINAL LEGAL
CHICKS	FLAMES
CHICK BEAUTY	FORCED ROMANCE
CHICK	FRIGGING
CHICK CONFIDENTIAL	FRIENDS AND LOVERS
CHICK INTERNATIONAL	FOR THE CONNOISSEUR OF BURNING FEMALE AND MAJORITY DISPLAY
COLLEGE GIRL	FORTY AND SOMETHING
CRISMA	FOX
CRUSHES	FOX SKYLINE
CUP	FAL UPS
CURVA	GALLERY
CRACKLE	SHOCK
DVD WORLD	SOFT
EASY ROSE	GIRLS OF PEACHES
EAGER BEAVERS	GIRLS OF THE ORBIT
EIGHTEN UP	GIRLS OVER 40
ELECTRIC BLUE	HARD
EMOTIC STARS	HARD
EVIL	HEAVY METAL
EVIL	HIGH SOCIETY

* INSTITUTIONS SHALL NOT ADD PUBLICATIONS TO THIS LIST, HOWEVER ANY SPECIFIC ISSUES OF LISTED PUBLICATIONS THAT DO NOT COMPLY WITH THE CCR REMAIN SUBJECT TO DENIAL BY INSTITUTIONS ON A CASE-BY-CASE BASIS.

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