

VIRGINIA BEACH CORRECTIONAL CENTER
INMATE REQUEST FORM

Date: 12/7/12

Inmate's Name: [redacted] DSI #: [redacted] Cell Location: [redacted]

INSTRUCTIONS: Please check the program or request area. Be specific about what action you want. Only one correspondence per inmate request. This is not a grievance form and should not be used as such.

CHECK ONE:

- Problem with other inmates (EMERGENCY)
- Request for Work Release
- Request for Work Force
- Request for Notary Services
- Information on release date (State or City)
- Request for Substance Abuse Program
- Comments on Food management
- Request for property
- Information on Pretrial Services
- Request for Grievance Appeal
- Request Law Library Services
- Request for Trusty
- Request information on EGT or GCA level
- Request for GED or Special Education Program
- Request Life Learning Program or Chaplain's Services
- Matters relating to canteen
- To obtain Court Appointed Attorney
- Recreation
- Maintenance (Floor Deputy)
- Other

Reason/Explanation (Be as brief as possible, do not go beyond the lines provided):

Why cant I have my newsletter from the marxist international ministry? I've gotten it earlier this year. This seems more like discrimination than anything else.

Inmate's Signature: [redacted]

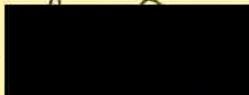
Staff Reply:

If you are referring to MIM or anything relating to Moorish infirmas both are restricted per state and you cannot receive them why here. If you ever received anything it was a error and should no have been given to you.

Signature: [Signature] 08-057 Date: 12/10/12

Inmate must state their name, housing assignment, and DSI number above. This form will not be accepted if the above information is not provided. With your pencil, please write as dark as possible.

Virginia Beach Sheriff's Office
Post Office Box 6098
Virginia Beach, VA 23456



Form
Date: 12/7/12

Inmate Name:

Inmate OMS Number:

Received From: (Name):

(Address):

MIM Distributors
PO Box 60799
San Francisco CA 94116

The following received items are considered **CONTRABAND** and are not permitted in the facility:

- Photos over 4x6 inches (including border), **EXCESSIVE** photos (greater than 5), photos with swimsuits or no shirts, Polaroid pictures, sexually suggestive or explicit photos, gang photos, or any picture deemed to be inappropriate in any manner
- All tobacco products or incendiary items or devices, i.e. matches, lighters, etc.
- Any envelope, card, drawing or paper over 6x9 inches opened
- Cash / Checks
- Mail containing newspaper articles/clippings, gang-related lyrics or poems, calendars, ordering forms with prices, catalogs, brochures, computer information, or any information printed from the internet
- Blank stationery, blank paper, stamps, and/or envelopes
- Mail containing white-out, correction tape, correction fluid, stickers, glue, staples, or tape of any kind
- Mail sprayed with perfume/cologne or any unknown substance, marked with lipstick, or drawn / written with markers of any kind or paint of any kind.
- Copies of, or pages torn from, any book, magazine, or other publication
- Musical cards, cards with ribbons, stickers, felt, glitter, plastic, or other attachments; cards with sea edges glued or taped.
- Unauthorized correspondence from other jails, correctional facilities, detention centers, or any court ordered/mandated program, etc.
- Magazines and books not sent directly from the publisher/ bookstore (**NO HARDBACK BOOKS SPIRAL BOUND BOOKS ALLOWED**)
- Magazines, books, any correspondence containing sexually explicit material, information about the fabrication of weapons or explosive devices, any gang related material, electrical, plumbing, or information on locks, literature advocating overthrow of government, or anything containing material deemed to be detrimental to the safety and/or security of the facility, whether sent from publisher or citizen
- Mail with **NO RETURN ADDRESS**
- Outgoing mail "**RETURNED TO SENDER**" for any reason
- Forwarded Business/Personal mail not allowed.
- Other

Disposition: Returned to sender _____ Returned to Post Office _____ Placed into Inmate's Property Box _____
Disposed of: _____ Other: _____

Reason/Comments: Restricted

BY ORDER OF THE SHERIFF

The inmate and sender are allowed the opportunity to challenge the seizure of mailed contraband with the Virginia Beach Sheriff's Office staff member who is empowered to reverse the seizure. The inmate may do this by submitting an Inmate Request form to the Property Division. The sender may do this by contacting the Property Division at 757-385-8685.

Refer to the Inmate Rule book regarding Correspondence Guidelines or go to www.vbso.net/inmaterules.html on Rules and Regulations

WHITE - Property
Rev 07-10-12
YELLOW - Inmate
PINK - S