

specific written or pictorial matter that is believed to be inadmissible, and lists the page numbers in the publication where it is found:

Pages 22,23,37,63,80,107,122 gang signs and touching

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Inmates are advised that this impounded or rejected publication shall be held at the institution for 30 days. You must make arrangements to have the publication picked up by an approved visitor or mailed to a relative, friend or the sender at your expense within 30 days, or it shall be discarded or destroyed. **The 30-day time period shall not include any time during which an appeal or grievance proceeding is pending, provided that written notice of the appeal is submitted to the Warden within 15 calendar days. The written notice must be submitted on form DC6-236, Inmate Request, must state that you intend to appeal the impoundment or rejection decision to the Office of the Secretary, and must specifically identify the title of the publication, to include volume or issue if applicable.**

Inmates may obtain further administrative review of a publication rejected for reasons not relating to subject matter by submitting an informal grievance on Form DC6-236, Inmate Request, as prescribed by Rule 33-103.005 FAC. A copy of this Form DC5-101, Notice of Rejection or Impoundment of Publications, must be attached to the informal grievance.

Inmates may obtain further administrative review of a publication that was impounded or rejected due to subject matter per Sections (3) or (11) of Rule 33-501.401 FAC by obtaining Form DC1-303, Request for Administrative Remedy or Appeal, completing the form, attaching a copy of this Form DC5-101, Notice of Rejection or Impoundment of Publications, and forwarding the complaint to the Bureau of Inmate Grievance Appeals, 2601 Blair Stone Road, Tallahassee, Florida 32399-2500. The complaint must be filed within 15 days from the date of impoundment or rejection.

Senders are advised that when a publication is impounded or rejected because it contains written or pictorial matter that is inadmissible pursuant to the criteria established in Section (3) of Rule 33-501.401 FAC, the impoundment or rejection shall be immediately applied in all major institutions, work camps, road prisons, and forestry camps of the Florida Department of Corrections. However, senders may appeal an institution's decision to impound or reject reading materials by writing the Department's Library Services Administrator within 15 days of receipt of the notice of impoundment or rejection. The appeal must include a copy of this form. Sender appeals are to be mailed to the following address: Department of Corrections, ATTN: Library Services Administrator, 2601 Blair Stone Road, Tallahassee, FL 32399-2500.

          D.Combs            
Authorized Employee

DATE MAILED TO SENDER: \_\_\_\_\_

cc: Library Services Administrator; Sender

<b>DEPARTMENT USE ONLY.</b> Impounded publications approved by Literature Review Committee or per grievance appeal: RECEIVED BY:	
_____ Inmate Signature	_____ Date