

STATE OF NEW YORK DEPARTMENT OF CORRECTIONAL SERVICES  
CAYUGA CORRECTIONAL FACILITY

MEMORANDUM

TO:

FROM: Martin Raftis  
Media Review Committee Chairperson

SUBJECT: Media Review

DATE: 9.26.08

Inmate Name:

Number:

Cell:

UNDER LOCK & KEY

The publication: 9/2008 #4 has been sent to the Central Office Media Review Committee because you have requested an appeal. Any letter/correspondence that you have sent to the FMRC in support of your appeal has also been forwarded.

Please be aware that the Central Office Media Review Committee can take as long as thirty (30) days to review and respond. They will contact you directly with their decision.

No further correspondence to the Facility Media Review Committee concerning this matter is necessary.

MR/cap-b