

TEXAS DEPARTMENT OF CRIMINAL JUSTICE — INSTITUTIONAL DIVISION
INMATE REQUEST TO OFFICIAL

REASON FOR REQUEST: (Please check one)

PLEASE ABIDE BY THE FOLLOWING CHANNELS OF COMMUNICATION. THIS WILL SAVE TIME, GET YOUR REQUEST TO THE PROPER PERSON, AND GET AN ANSWER TO YOU MORE QUICKLY.

- | | |
|---|---|
| 1. <input type="checkbox"/> Unit Assignment, Transfer (Chairman of Classification, Administration Building) | 5. <input type="checkbox"/> Visiting List (Asst. Director of classification, Administration Building) |
| 2. <input type="checkbox"/> Restoration of Lost overtime (Unit Warden-if approved, it will be forwarded to the State Disciplinary Committee) | 6. <input type="checkbox"/> Parole requirements and related information (Unit Parole Counselor) |
| 3. <input type="checkbox"/> Request for Promotion in Class or to Trusty Class (Unit Warden- if approved, will be forwarded to the Director of Classification) | 7. <input type="checkbox"/> Inmate Prison Record (Request for copy of record, information on parole eligibility, discharge date, detainees-Unit Administration) |
| 4. <input type="checkbox"/> Clemency-Pardon, parole, early out-mandatory supervision (Board of Pardons and Paroles, 8610 Shoal Creek Blvd. Austin, Texas 78757) | 8. <input type="checkbox"/> Personal Interview with a representative of an outside agency (Treatment Division, Administration Building) |

TO: Mail Room Supervisor Ms Hansford DATE: 6 25 2013
(Name and title of official)

ADDRESS: 1 Building 90069 145A

NA
AUTHOR
The above li
Correspon
PO Box o
Check
o

INMATE REQUEST

UFST. 10-1

State briefly the problem on which you desire assistance.

Matron, in accordance to Matriculation operations manual. I am appealing the denial and filing a grievance to challenge the denial of Matron lock & Key May/June #32

As 1 page - was considered Contraband due to contents yet I stand of merely clipping page - The entire magazine news letter was denied I therefore am Grieving DRC

Work Assignment: *addey*

Living Quarters: *DVS 2222*

POSITION: (Inmate will not write in this space)
PR MSCD - No Clippings -