



# Texas Department of Criminal Justice

Brad Livingston  
Executive Director

September 9, 2009

MIM Distributors  
PO Box 40799  
San Francisco, CA 94140

Dear

May this acknowledge receipt of your letter regarding the terms "censorship" and "disapproval".

All correspondence and publications are subject to censorship (inspection). Should content be found in violation of Board Policy 03.91 the correspondence/ publication will be disapproved (denied). Offenders are notified if any correspondence or publication is denied. In other words, mailroom staff **is not required to notify** offenders when their mail/ publications are read/ scanned because all correspondence and publications are subject to censorship. If the item is denied, mailroom staff **must notify** the offender of the denial.

Enclosed is a copy of Board Policy 03.91.

Should you have additional questions or concerns, please do not hesitate to contact this office.

Sincerely,

A handwritten signature in cursive script that reads "Tammy Shelby".

Tammy Shelby  
Program Specialist I  
Mail System Coordinators Panel