



State of Utah

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Governor

GREG BELL
Lieutenant Governor

Utah Department of Corrections

DIVISION OF INSTITUTIONAL OPERATIONS

THOMAS E. PATTERSON
Executive Director

MIKE HADDON
Deputy Director

ROBYN WILLIAMS
Deputy Director

LOWELL CLARK
Division Director

September 9, 2009

MIM Distributors
PO Box 40799
San Francisco, CA 94140

Dear

I have received your letter regarding concerns you have with your publication, "Under Lock & Key". Your publication has been returned to you on several occasions because it is delivered Presorted Standard mail. Utah Department of Corrections policy FDr03/03.03 E clearly states "Standard mail will be refused". You have contacted our Department on at least two occasions and have been provided with this same information on November 17, 2008, and April 20, 2009.

If you would like your subscribers to receive your publication you must send it First or Second Class mail. If you continue to mail it Standard mail, it will be returned each time.

Sincerely,

Lowell Clark
DIO Division Director

CC: Robyn Williams, Deputy Director

/ajs