

103-07

NOTIFICATION OF DISAPPROVAL - MAIL/PACKAGES/PUBLICATIONS

NAME

CDC NUMBER

MAIL / PACKAGES SECTION (Complete for mail or package cases only)

☒ INCOMING MAIL/PACKAGE

☐ OUTGOING MAIL/PACKAGE

LIST ITEM(S) WHICH MEET DISAPPROVAL CRITERIA

mims periodical advocating civil disobedience in prisons

DESCRIPTION OF MATERIAL THAT MEETS DISAPPROVAL CRITERIA, INCLUDE CCR, TITLE 15 SECTION

TITLE 15 Section 3135 Disturbing or Offensive Correspondence

3135. (c) Certain correspondence, including but not limited to the following, is disallowed, regardless of values or morals, in order to ensure the safety and security of the institution/facility:

3135. (c)(5) Concerns plans to disrupt the order, or breach the security of any institutional/facility.

3135. () (6) Concerns plans for activities which violate the law, these regulations or local procedures.

DISPOSITION

SENDER INFORMATION

☐ HELD PENDING INVESTIGATION/APEAL

FIRST NAME

MI

LAST NAME

☐ RETURNED TO SENDER

(At Inmate's Expense)

(Date)

ADDRESS (NUMBER AND STREET)

☐ DESTROYED

CITY

STATE

ZIP CODE

*(INMATE HAS FIFTEEN (15) DAYS, AFTER NOTIFICATION OF DISAPPROVAL HAS BEEN FORWARDED, TO LET STAFF KNOW THE CHOICE OF DISPOSAL, OTHERWISE MATERIAL WILL BE DESTROYED).

I ACKNOWLEDGE RECEIPT OF THIS NOTIFICATION: (INMATE'S SIGNATURE)

DATE SIGNED

AUTHORITY TO DISALLOW (Must be completed in all cases)

PRINTED NAME OF WARDEN'S DESIGNEE

SIGNATURE OF WARDEN'S DESIGNEE

DATE SIGNED

DATE FORWARDED TO INMATE

PUBLICATIONS SECTION (Complete for publication cases only)

TITLE OF PUBLICATION (Include issue/date)

PUBLISHER

PAGE(S) WHICH MEET DISAPPROVAL CRITERIA

DESCRIPTION OF MATERIAL THAT MEETS DISAPPROVAL CRITERIA, INCLUDE CCR, TITLE 15 SECTION

DISPOSITION

DESIGNEE INFORMATION

☐ HELD PENDING INVESTIGATION/APEAL

FIRST NAME

MI

LAST NAME

☐ DESTROYED

ADDRESS (NUMBER AND STREET)

☐ RETURNED TO OUTSIDE DESIGNEE

CITY

STATE

ZIP CODE

AT INMATE'S EXPENSE

(Date)

** (INMATE HAS FIFTEEN (15) DAYS, AFTER NOTIFICATION OF DISAPPROVAL HAS BEEN FORWARDED, TO LET STAFF KNOW THE CHOICE OF DISPOSAL, OTHERWISE MATERIAL WILL BE DESTROYED).

I ACKNOWLEDGE RECEIPT OF THIS NOTIFICATION: (INMATE'S SIGNATURE)

DATE SIGNED

AUTHORITY TO DISALLOW (Must be completed in all cases)

FACILITY CAPTAIN'S PRINTED NAME

FACILITY CAPTAIN'S SIGNATURE

DATE SIGNED

DATE FORWARDED TO INMATE

DISTRIBUTION:
ORIGINAL - MAILROOM

CANARY - INMATE

PINK - SENDER / DESIGNEE

* ALL APPEALS REGARDING MAIL/PACKAGES SHALL BE REFERRED TO THE WARDEN'S DESIGNATED STAFF

** ALL APPEALS REGARDING PUBLICATIONS SHALL BE REFERRED TO THE FACILITY CAPTAIN.

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ALLOWED / DISALLOWED ITEMS LIST

INMATE: [REDACTED] CDC# [REDACTED]

DATE SENT TO INMATE: 8/16/12

HOUSING: [REDACTED]

RESPOND BY: 9/4/12FROM: Folsom State Prison Mailroom Staff: *pl*The following unauthorized/excessive item(s) has been removed from your mail: *mims periodical advocating*

civil disobedience in prisons
PLEASE NOTE: FAILURE TO RETURN AND RESPOND TO THE NOTIFICATION OF DISAPPROVAL CDCR 1819 WITHIN FIFTEEN (15) CALENDAR DAYS, WILL CONSTITUTE YOUR APPROVAL TO DISPOSE OF THE UNAUTHORIZED/EXCESSIVE ARTICLE(S) LISTED ABOVE AND ON THE CDCR 1819.

Please select one of the following options per Title 15, 3132(a), 3134, 3135, 3136(a)(5)(A)&(B) or DOM Supp 54010:

☐ I am requesting the unauthorized/excessive item(s) be return to the sender or to the person(s) indicated below:

Return to: (Name): _____
 (Address): _____
 (City, State, Zip Code): _____

PLEASE READ!!! You will need to provide the Mailroom Supervisor with an appropriate sized self addressed stamped envelope with enough postage needed for the returned item(s), or an appropriate sized envelope with a signed TRUST WITHDRAWAL attached in the amount of \$1.10 to pay for the return postage. You must have funds available in your Trust Account in order for it to be returned. **Please fill out your envelope, the mailroom staff will not do it for you. If it's not filled out it will be returned to you for proper addressing. Please make sure to affixed enough postage otherwise it will be returned to you for additional postage...NO EXCEPTIONS!

☐ I am requesting that the unauthorized/excessive item(s) be disposed of per institutional procedures.

Inmate's Signature: _____ Date: _____

ALLOWABLE ITEMS INMATE MAY RECEIVE IN ENVELOPE:

1. 40 Postage Stamps (Maximum)
2. 40 Envelope limit, with or without stamp attached – no larger than 10"x12". **NO PEEL & SEAL ENVELOPES**
3. 500 Sheets of white or yellow lined letter sized notebook paper ONLY. No wire or plastic spiral notebooks.
4. 20 Postcards, 10 unsigned greeting cards. **NO MUSICAL/SPEAKING CARDS.**
5. Unlimited photos – no larger than 8"x10". No negatives or polaroids. No photo albums, frames or photos in folders.
****Building 4 has a fifteen (15) photo limit**.**
6. 20 pieces/sheets of pre-printed or photo copied material – no larger than 8 1/2"x 11" unfolded.
7. Money Order(s) in any amount – **CASH AND FOREIGN FUNDS WILL NOT BE ACCEPTED.** Inmate's name and CDC# on the money order must match with forwarded inmate's name and CDC# on the original envelope. Please note: **As of June 26, 2011, a hold will be placed on all money orders and personal checks in accordance with Title 15, Section 3140(d).**
8. Newspapers, paperback books and/or magazines MUST be sent by the publisher, bookstore, vendor or religious organization.
9. Correspondence Course material must be pre-approved.

DISALLOWED ITEMS:

1. No card stock, sketch pads, construction paper, color design paper(which included colored paper or envelopes-see item 3 above), tracing paper with or without tattoo patterns, padded envelopes, writing pens or pencils, laminated items, stickers, glitter, soft or hard plastic, metal items, erasers, glued on items, bird feathers or white-out.
 2. No incense, flower petals, leaves, wood, magnets, rubber items, foam, chalk or cardboard.
 3. No jewelry, religious pendants, organizational pins/patches, tissue paper, fabric pieces or clothing.
 4. No identification (I.D) cards (**social security card, green card, etc.**) or photocopies of I.D. cards(**including childrens school ID's**) No original birth, marriage or death certificates (certificates received will be forwarded to the appropriate Correctional Counselor).
 5. No materials (personal photos, drawings, magazines) showing/illustrating nudity, genitalia, and/or penetration. Absolutely NO pictures of nude children are allowed. No pictures depicting gangs/gang signs, weapons, drugs, unlawful activities.
 6. No games of chance, (State Lottery tickets, sweepstakes, etc), No dice or decks of cards.
 7. No gift cards with a monetary value or phone cards.
 8. No clippings of hair, imprints of personal body parts or smears of bodily fluids. No lipstick, perfume or powders on or in letters/mail.
 9. NO HARD COVER BOOKS, CDs OR CASSETTES. NO MAPS. **No calendars over 12"x12" or 12" x 24" - Unfolded.**
 10. No 3rd party mail – letters forwarded from one inmate to another by an outside correspondent or other inmate.
 11. NO PEEL & SEAL ENVELOPES OR SELF-ADHESIVE ENVELOPES.
 12. No padded, cushioned, bubble or plastic wrap mailer. No cardboard boxes. **ABSOLUTLY NO FOOD VIA MAIL.**
 13. No bulk reading material obviously intended for distribution or advertisement, brochures or material soliciting a response from an inmate.
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