

TEXAS DEPARTMENT OF CRIMINAL JUSTICE  
CORRESPONDENCE / CONTRABAND DENIAL FORM

57-4

NAME \_\_\_\_\_ TDCJ-CID# \_\_\_\_\_  
UNIT RL DATE CORRESPONDENCE RECEIVED 8-7-09 DATE OFFENDER NOTIFIED 8/7/09

CORRESPONDENCE: TO OR FROM (Circle one) MINI Distributors  
P.O. Box 40799  
San Francisco, Ca. 94140

The above correspondence has been denied to you in accordance with BP-03.91, Uniform Offender Correspondence Rules

CHECK APPROPRIATE CAUSE OR CAUSES FOR DENIAL AND STATE APPROPRIATE REASON  
 Content     Contraband     Enclosure     Package / Publication     Sealed Correspondence

Publication denied. No contents to offender  
STG - Security Threat Group

**APPEAL:**  
Should the offender decide to appeal the rejection of said correspondence/contraband, he/she must notify the Unit Mailroom **WITHIN TWO (2) WEEKS** of offender notification requesting that this correspondence/contraband and the rejection form be forwarded to the Director's Review Committee (DRC). Should persons outside the institution desire to appeal, submit by mail to the Director's Review Committee, PO Box 99, Huntsville, TX 77342-0099. The appeal must reach the DRC **WITHIN TWO (2) WEEKS** of the notification date listed above.

Does offender wish to appeal the denial?     Yes     No    \_\_\_\_\_  
Offender Signature    Date 8/7/09

**DISPOSITION:** Offender should check the desired disposition.  
 Destroy  
 Send to the following person at the offender's expense: \_\_\_\_\_  
Name and Address

\_\_\_\_\_ 8/7/09    \_\_\_\_\_ 8/7/09  
Offender Signature & Date    Mailroom Representative Signature & Date

**UNIT DISPOSITION:** \_\_\_\_\_  
Date    Employee's Signature

IF A DISPOSITION CHOICE IS NOT EXPRESSED AND EXECUTED OR LITIGATION HAS NOT BEGUN ON ITEMS BEING HELD FOR LITIGATION WITHIN SIXTY (60) DAYS OF THE INITIAL DENIAL OR FROM THE DRC DECISION DATE (IF APPEALED), THE ITEMS WILL BE DESTROYED.

**DISTRIBUTION:**  
Original - Send to the DRC IF THE OFFENDER WISHES TO APPEAL. If not, keep on unit.  
Gold - Unit Copy  
Yellow - Offender Copy  
Pink - Mail to sender/addressee of correspondence